From: Ellaine Hislop
To: [redacted].
Cc: [redacted].
Subject: 5th Year Badging Ceremony
Date: 13 December 2012 16:35:03
Attachments: image001.jpg

Hi [redacted] and [redacted]

I thought I would touch base and let you know that the first student events of the year are currently being planned, and you are usually involved in both. Although we haven't confirmed our contract for next year, I thought you may like to diarise them in the case that you wish to be involved next year also.

The 5th Year Badge Ceremony will be held on 4th February. The ceremony will be held around the lunch time, and I will forward the schedule for the day when it is finalised. The other event is the 1st Year Orientation. I am waiting for the confirmation of the date for this one, but it is usually just after mid February.

We can touch base again when we have confirmed our partnership areas for the next year.

Kind regards

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